

# Welcome!

Thank you for choosing our office for your dental needs. We are committed to helping you maintain good dental health. Please fill out this form and return it to our office prior to your first visit. This form will help us to get to know you better and will be kept confidential. If you have any questions or concerns, please ask. We will be happy to help. (Please Print)

## Patient Information

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Age: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

Home # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Email (for appointment communication, newsletters, etc) \_\_\_\_\_

Do you Prefer to receive reminders at:    Home    Work    Cell    Text Message    Email

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Business Address \_\_\_\_\_ State/Zip \_\_\_\_\_

Other family members who are patients here: \_\_\_\_\_

Whom may we thank for referring to us? \_\_\_\_\_

People to contact in case of emergency: \_\_\_\_\_

Closest Relative \_\_\_\_\_ Phone # \_\_\_\_\_ Relation \_\_\_\_\_

Nearest Neighbor \_\_\_\_\_ Phone # \_\_\_\_\_

## Responsible Party

If you are under age 26, name of parent/ guardian \_\_\_\_\_

Parent's Home # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Who is responsible for payment for treatment? Self or Other (circle one)

If someone other than self is responsible for payment, please complete this section:

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Relationship to patient \_\_\_\_\_ Phone # \_\_\_\_\_ Cell # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

Name of employer \_\_\_\_\_ Work# \_\_\_\_\_

I understand that payment is due on date of treatment. I understand that any balance overdue may be subject to a 10% APR finance charge and agree to the terms as described in the office guide.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## **DENTAL INSURANCE INFORMATION**

### **Primary Dental Insurance: Yes or No (if No, you may skip this page)**

Name of Insured \_\_\_\_\_ Relationship to patient \_\_\_\_\_

Birthdate \_\_\_\_\_ Insurance Co. \_\_\_\_\_ Insurance ID # \_\_\_\_\_

Name of employer \_\_\_\_\_ Work # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

Insur Co. Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

How much is your annual deductible? \_\_\_\_\_ Coverage period \_\_\_\_\_ Max. Annual benefit \_\_\_\_\_

### **DO YOU HAVE ADDITONAL DENTAL INSURANCE? NO YES**

### **Secondary Dental Insurance Information**

Name of Insured \_\_\_\_\_ Relationship to patient \_\_\_\_\_

Birthdate \_\_\_\_\_ Insurance Co. \_\_\_\_\_ Insurance ID # \_\_\_\_\_

Name of employer \_\_\_\_\_ Work # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

Insur. Co. Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

How much is your annual deductible? \_\_\_\_\_ Coverage period \_\_\_\_\_ Max. Annual benefit \_\_\_\_\_

**I authorize and request that my insurance company pay directly to the dental office any insurance benefits otherwise payable to me. I understand that my dental benefits may not cover the entire bill for services. I accept personal responsibility for the balance of any fee where a service is only partially covered by the insurance company. I understand that my balance will be due prior to receiving the insurance payment, as described in the office guide. I understand that any balance overdue may be subject to a 10% APR finance charge and agree to the terms as described in the office guide.**

Signature \_\_\_\_\_ Date \_\_\_\_\_